



Ess HSN REB Meeting Schedule and How to Submit

The Health Sciences North Research Ethics Board (HSN REB) meets the first Monday of the month, or if the first Monday falls on a holiday, then the following Monday, or as called by the Chair.

Please note that submissions are to be submitted no later than 4pm on the 15th of the month for consideration at the REB meeting held the following month. In the case that the 15th falls on a holiday or weekend, then the next business day will be considered the deadline date.

Meeting Dates for 2024	
January 8, 2024	July 8, 2024
February 5, 2024	<u>No meeting in August</u>
March 4, 2024	September 9, 2024
April 8, 2024	October 7, 2024
May 6, 2024	November 4, 2024
June 3, 2024	December 2, 2024

Expedited/Delegated Review

Full Board review is the default for new research projects submitted to the REB; however, some research may be eligible for expedited review. Those submissions that the REB determines meet the requirements for expedited review will be processed on a first-come, first-served basis. There is no deadline for submission. Turnaround time is generally 2 weeks, but will depend on the complexity of the study or if there are major omissions.

Where to Submit

Please complete all submissions through Cayuse HE at <https://hsn.prod-ca.cayuse.com>. If you have any questions or concerns, please contact the Research Ethics Office at reb@hsnsudbury.ca.