

# Summary of Changes

## ACR Completion Manual

The following changes have been made between version 2.2 and 3.0:

*Ambulance Call Report Completion Manual v3.0* is the result of revisions to *Ambulance Call Report Completion Manual v2.2* which was released in June 2003.

The document has been reformatted to meet the requirements of the *Living Standard Project*.

The document has been reorganized and edited to improve clarity and provide consistency across provincial standards. Further revisions have been made to reflect the revised *Ambulance Call Report*.

### Definition of Terms Used Throughout the Manual

A definition for “Patient” has been added. This definition is consistent across provincial standards.

A definition of electronic Ambulance Call Reports (eACR) has been added and references to eACR are included throughout the manual.

### Design Highlights of the ACR

“Grouping of Information” has been redesigned to reflect the revised ACR.

A new section outlining the inclusion of “Reference Information” on the revised ACR highlights the inclusion of pediatric vital sign parameters.

### Completion Requirements

This section has been expanded to provide information regarding the similarities and expectations between paper and electronic versions of the ACR.

A reference to “Biometric Data” and its meaning has been added.

### General Rules

This section has been repositioned and expanded within the manual.

Reference to expected documentation practices regarding errors and omissions has been incorporated.

Reference to timelines for completion and submission of ACR at receiving facilities has been added.

### Section Details

This section has been rewritten for clarity, continuity with other standards and to streamline the manual.

Screenshots from the revised ACR have been included to increase understanding of the various fields and provide examples of expected data entry, as appropriate.

Clinical Treatments/Procedures and Results has been revised to more clearly define expected documentation.

Recommended documentation for “witness signatures” in the Refusal of Service section of the ACR has been outlined.